

SCAS Judge Data Information

The SCAS Judge Committee needs to hold various pieces of information about SCAS Judges to contact them and administer the National Judging Scheme. The information held falls into the following categories:

1. Personal Data -

Title

Forename

Preferred Forename

Surname

Address & Postcode

Home Phone Number and/or Mobile Phone Number

Email Address

2. Archery Related Data -

Archery GB Membership Number

Archery Club Name

Affiliated County

3. Judging Related Data – The data held includes information related to a Judges career such as –

Date Started

Current Judge Level

Annual Return Information

Information on Grants claimed (including for Seminar attendance, Conference attendance, Candidate Pack, expenses for assessments, Candidate Armband, Candidate qualification etc)

Information on Assessments

J05s

Information on Conferences and Seminars attended

Correspondence relating to queries and complaints and any other correspondence between the Judge and the SCAS Judge Committee as is relevant for judging duties.

This data is held for several Judge related purposes, such as

a) Communications – the SCAS Judge Committee, normally through the Judge Liaison Officer, will send out communications in order to keep the Judges up to date with changes and Judge related information; information on Conferences, Seminars and Training; information on tournaments requiring assistance and information from the National Judge Committee/Archery GB.

b) SCAS Directory (also known as the SCAS Green Book) – this is an off-line paper document which is produced once a year by SCAS for distribution amongst SCAS Clubs, Judges and direct members of SCAS. The Directory contains a list of Judges and their contact details (Name, Judge Grade, Affiliated County, Address, Home Phone Number, Mobile Phone Number and Email Address). This is also the list that is sent to SCAS Judges periodically so they can contact their colleagues.

c) Organiser Queries - from time to time Organisers contact the SCAS Judge Committee asking for help finding a Judge. When appropriate the Judge Committee may send them a list of Judges for them to contact. This will be in the same format as the SCAS Directory information (Name, Judge Grade, Affiliated County, Address, Home Phone Number, Mobile Phone Number and Email Address)

d) SCAS Website – this will similar information to the SCAS Directory (Name, Judge Grade, Affiliated County, Address, Home Phone Number, Mobile Phone Number and Email Address).This is held on-line on the SCAS website and is accessible to the public.

e) Information for the National Judge Committee/Archery GB –information about changes in Judge Grade, Annual Returns, Conference/Seminar Attendance, details of New Judges and other Judge related information will be sent to Archery GB/National Judge Committee when required.

You are entitled to have sight of the information that is held on you on request (this may be subject to a small charge in line with the latest Data Protection/Freedom of Information guidelines).

We will only gather, store and use your data for the purposes of Archery and managing the judging within SCAS / Archery GB.

You are entitled to determine any information that you do not want to be sent to Third Parties at any time, for example the information that is included in the SCAS Directory or on the SCAS website. Please note, however, that a certain minimum amount of information is required to be held on all Judges and subsets of this data made available for publishing / to Archery GB / to Archery GB's providers (including but not limited to insurers). Where there is certain data that you do not want to have passed on then do let us know; where this is possible then we will ensure that we act in accordance with your wishes. But there may be circumstances where your lack of permission makes it difficult to continue to be a judge. For example, if you do not want your address published on the internet than as long as there is at least one contact method for you then that is fine; but if you do not want to give your permission for us or Archery GB to hold any data on you then this would undoubtedly make it difficult for you to be contacted for Judge duties. If you wish to discuss this, please do not hesitate to get in touch.