

## What does SCAS do?

### Introduction

SCAS is the Southern Counties Archery Society. Set up over a century ago to run the Southern Counties Archery Meeting (SCAM), SCAS is a Regional Society of the Grand National Archery Society, and acts to promote and encourage the sport of archery in the Southern Counties of England.

SCAS promotes archery in a wide variety of ways, helping new archers find clubs, helping clubs themselves, developing judges and coaches and promoting performance archery. The list below gives some examples.

### Helping clubs and counties

SCAS can help clubs and counties both administratively and financially.

- SCAS provides interest-free loans and, in exceptional circumstances, grants, to help clubs develop facilities or obtain equipment.
- SCAS provides a directory of all the clubs, coaches, judges and county officers in the Region to help prospective archers find clubs and help clubs find the support they need for competitions and coaching.
- The Regional Secretary and Executive can advise club and county Secretaries on sound administrative procedure.

### Management, coordination and representation

The Region provides several mechanisms for coordination among counties and with AGB.

- Regional Council steers SCAS, setting policy and direction for the administration and development of archery in the Region;
- Council provides Counties with a direct say in what SCAS does and how activities are delivered;
- The Region nominates expert individuals to serve on national committees, including those responsible for coaching development and the maintenance of fair rules for archery.
- The Region appoints liaison officers for Junior and Disabled affairs, Judging and Coaching to provide a communication channel from AGB to Counties and Clubs.
- The Region provides representatives to the English Archery Federation (see International, below) to represent Regional views and to provide much-needed hands-on support for EAF activity.
- The Executive attend discussions at AGB to contribute to AGB strategy and inform the Region about national developments and priorities.

Note: Formerly, Regional bodies appointed GNAS (now AGB) Directors, ensuring a member voice on national Council. Changes in AGB structure and Board appointment have made this unnecessary.

### Publicity

- SCAS runs its own website to provide news of regional events and other archery news.
- SCAS has a Press Relations Officer responsible for disseminating news about archery.

- SCAS has sponsored an archery stall at County Fairs to promote archery locally and has printed a poster for clubs and counties to use in libraries etc. to draw attention to the sport.

### **Rewarding volunteers**

SCAS provides a range of awards and honours for voluntary contributions to both the administration and development of the sport and for performance archery. Awards include:

- SCAS 'brooches' for Judges, Coaches, Administrators and archers. Bronze, Silver and, exceptionally, Gold medals are for broad contributions to the sport; Green traditionally for Judges officiating at a regional event, and others for special purposes.
- Election to Honourary Life membership and, exceptionally, Life Vice President, to recognise substantial contributions to the Region.
- The regional AGB President's medal awarded for contribution to the sport.

### **Training, development and support of Judges**

Judges are part of the infrastructure that provides fair competition; without well trained and qualified judges, there would be fewer, and less fair, competitions.

- SCAS, like all the Regional bodies, supports and coordinates the training and qualification of Judges through the regional Judges Liaison Officer (See Note below).
- The Regional Judges Committee works with the National Judges Committee to disseminate information to all Judges to ensure all Judges are up to date with the latest Rules and Procedures.
- SCAS runs an annual Judges conference to keep judges up to date with rule changes and best practice.
- SCAS provides an annual budget (about £3000 in 2015) to support judges; the funds can be used for uniform provision, updating rule books, travel to training events and administration, including Judges Committee meetings.
- SCAS provides grants for exceptional judge development purposes, including support for judges to train at international events overseas. (A SCAS judge officiated at the London Olympics and will be chairing the Judges panel in Rio in 2016)

Note: The Judges Liaison Officer's role is set out in detail in AGB Judges document J10; the JLO role description is reproduced in Annex 1 for reference.

### **Training, development and support for coaching**

Coaches help to bring archers into the sport and improve their shooting skills and knowledge. As well as increasing their enjoyment of the sport, this helps to keep archers active in the sport for longer.

- The Regional Coaching Committee coordinates coach training events in the region, helping Counties share coach training events which would not otherwise be sustainable.
- The Region runs an annual Coaches conference to help coaches maintain continuous professional development.
- The Region supports Coach development financially, allocating funds to the Regional Coaching committee to support coaches' travel to training events, exceptional needs for coaching in remote parts of the Region. (The allocation was about £3500 in 2015).

### **Supporting archers through coaching**

As well as providing part of the coaching infrastructure that ensures the supply of qualified coaches, the Region supports archers directly

- The Region provides performance Pathway events throughout the Region to help young archers reach their potential and to improve the UK's international performance in the longer term;
- The RCC allows for coordination of coaching events between counties.

### **Promoting archery through competition**

Competition is one of the motivations for improving archery performance. To provide a good level of competitive archery, SCAS:

- runs a range of Regional competitions and championships in most disciplines of the sport, including Target (indoor and outdoor), Field and Clout championships;
- runs a Regional championship and a separate World Archery event for Juniors;
- runs a regional Inter-County championships
- helps to administer World Archery FITA Star tournaments and subsidises the application fees for tournament organisers;
- through the Regional Judges organisation, assists in locating judges for tournaments (on organiser request).

### **Records**

SCAS maintains Regional Records for all recognised rounds and bow classes to reward archers for good performance and promote the value of excelling in the sport.

### **Supporting International archery**

International archery is among the most visible parts of the sport, attracting funding to the sport and providing our best archers with a goal to aspire to. To promote that:

- SCAS provides the largest single contribution (about £4000 in 2015) to the English Archery Federation to support English Teams at Home Internationals and at the Commonwealth games.
- SCAS provides individual grants to International Archers who are either not funded, or who are part-funded, for International events, such as the European and World Field Championships, Compound championships and other events which can not be funded centrally using Sport England funds.

### **Complaints and disciplinary procedures**

Complaints and discipline appear to be an increasingly common feature of society and all cases need careful consideration.

- The Region has its own disciplinary and complaints procedures and uses those to support AGB's disciplinary policy, allowing AGB to refer complaints to the appropriate body for handling.
- The RCC, Judges Committee and SCAS Executive lead on administration of complaints and disciplinary procedures for Coaching, Judging and more general complaints respectively.

- SCAS appoints a Safeguarding officer to handle complaints relating to child and vulnerable adult protection.
- The Regional Executive advises individuals, Clubs and Counties on disciplinary procedure.

## **Funding**

SCAS currently receives no funds from AGB. All of the activities above are funded from the SCAS annual membership fee (currently £1.50 for adult members) from investment income (largely based on bequeathed shares administered by the SCAS Trustees) and from tournament fees.

Last updated: 2016-04-06

## **Annex 1: Terms of reference for Regional Judge Liaison Officers (JLO)<sup>1</sup>**

- 1) Each Region shall have its own Judge Liaison Officer.
- 2) The JLO will be a Judge who has suitable experience to carry out the duties of the JLO.
- 3) The JLO structure forms an extension of the National Judge Committee and operates on a Regional basis.
- 4) It is expected that the JLO will act and Judge in a manner that represents the standards and values and promotes the work of the National Judge Committee.
- 5) Whilst holding the position:
  - a. The JLO will represent the National Judge Committee on a Regional and Local level.
  - b. The JLO will assist the National Judge Committee in disseminating information and collating and returning information to the National Judge Committee.
  - c. They will maintain an up to date a list of judges within the region.
  - d. The JLO will ensure all judges within the region have updated their contact details on the AGB Contact Portal.
  - e. The JLO will notify the Judge Registrar, within one (1) month, of any changes using the relevant J form.
  - f. The JLO is responsible for the administration of assessments within their region for Candidate/County, and County/Regional. They will ensure the assessment is conducted in line with sections 5 to 9, 11 and 12, and all results are communicated to the Registrar within 14 days.
  - g. The JLO will process applications for judges seeking assessment to National Judge and forward applications to the National Judge Committee by the 30th October in the year prior to the required practical assessment.
  - h. The JLO will validate any application for Accredited Prior Learning before sending to National Judge Committee.
  - i. When requested, the JLO will appoint Judges to Regional Championships held within their Region.
  - j. Only when requested by Tournament Organisers will the JLO appoint judges to other events in the region.
  - k. The JLO will assist Tournament Organisers in finding judges for an event when the TO requests assistance.
  - l. The JLO will liaise with Tournament Organisers in order to ensure that all judges of all grades have the opportunity to gain experience at a variety of events.
  - m. The JLO will arrange a Regional Seminar for judges at least bi-annually.

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<sup>1</sup> From AGB Form J10, accessed 206-04-05

n. The JLO is responsible for ensuring that mentors for Candidate Judges are appropriate and to appoint where required.

o. The JLO is responsible for facilitating the training of new judges within their region.

p. The JLO will promote the role of Judge within their region and encourage, support and recruit Judges.